



**BOARD OF ESTIMATE & CONTRACT
AGENDA
TUESDAY, NOVEMBER 16, 2021
9:30 AM
MAYOR'S CONFERENCE ROOM – CITY HALL
MOUNT VERNON, NEW YORK
& VIA FACEBOOK.COM/MOUNTVERNONNY**

RESOLUTIONS APPROVING ORDINANCES

1. Authorizing the Mayor to accept funds/grant from the New York State Department of Environmental Conservation- Environmental Facilities Corporation. (\$100,000-Grant Application No. 105463 Sewer Engineering Study)
2. Authorizing the Mayor to enter into an agreement with the City of Mount Vernon through the Department of Planning & Community Development and United Way of Westchester and Putnam, Inc. and allocating American Rescue Plan Act (ARPA) funds.
3. In support of the City of Mount Vernon's Guaranteed Income Pilot Program, authorizing the Mayor to execute a Memorandum of Understanding and authorizing the allocation of \$1.2 million in American Rescue Plan Act (ARPA) funds through the Department of Planning & Community Development.
4. Authorizing permission to hire an additional Grants and Partnerships Compliance Officer for a four-year term. (Department of Planning & Community Development)

mtv 11/16/21

AMENDMENTS

5. Amending retainer agreement for Brenda Gears. (Hourly Rate)

SALARY AMENDMENTS

6. Amending Law Department positions – (Legal Stenographer/Paralegal).

2021 NOV 12 A 9:51

MOUNT VERNON, NY
CITY CLERK
FILED

RESOLVED, that an ordinance adopted by the City Council on November 10, 2021 and signed by the Mayor on November 10, 2021, authorizing the Mayor to accept funds/grant from the New York State Department of Environmental Conservation-Environmental Facilities Corporation, be and the same hereby is approved.

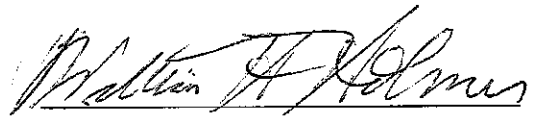
APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____


Clerk

4

Vote recorded on 11/16/2021 as follows:
Griffith: Yea Reynolds: Absent
Patterson-Howard : Yea
Resolution Adopted 2-0

2

AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT FUNDS/GRANT FROM NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION-ENVIRONMENTAL FACILITIES CORPORATION.

WHEREAS, by letter dated November 4, 2021, the Commissioner of the Department of Public Works has requested legislation authorizing the Mayor to accept funds/grant from New York State Department of Environmental Conservation-Environmental Facilities Corporation for the Engineering Planning Grant Application No. 105463 Sewer Engineering Study; and

WHEREAS, the aforesaid funds/grant will be in the amount of \$100,000.00, with City matching funds of fifty percent (50%) in-kind provided through the crediting of City personnel time; and

WHEREAS, the reimbursable grant funds will be utilized to hire an external Engineering Consultant to study and perform detailed photo inspections of the Mount Vernon City sewer system to develop a comprehensive engineering plan to reduce the effects of illicit discharge into the stormwater system which leads directly to U.S. Waterways (Hutchinson River & Bronx River) also to reduce the impact of illicit discharge into the City's groundwater; NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Mayor is hereby authorized to accept funds/grant from New York State Department of Environmental Conservation-Environmental Facilities Corporation for the Engineering Planning Grant Application No. 105463 Sewer Engineering Study.

Section 2. The aforesaid funds in the amount of \$100,000.00 for the Engineering Planning Grant Application No. 105463 Sewer Engineering Study are to be accounted for in Revenue Code 3307 and Budget Code A1440.405 (DPW Engineering-Contracted Outside Services), Department of Public Works 2021 Budget. Matching funds of fifty percent (50%) in-kind will be provided through the crediting of City personnel time.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

[Signature]
Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

[Signature]
President

ATTEST:

[Signature]
City Clerk

APPROVED
NOV 11 2021

Date

[Signature]
Mayor

APPROVED

Dept. _____

Vote Was Taken As Follows: 11/10/2021
Duarte: Yea Thompson: Yea
Farquharson: Yea Copeland: Yea
Griffith: Yea Ordinance Adopted

2

RESOLVED, that an ordinance adopted by the City Council on November 10, 2021 and signed by the Mayor on November 10, 2021, to enter into an agreement with the City of Mount Vernon through the Department of Planning & Community Development and United Way of Westchester and Putnam, Inc. and allocating American Rescue Plan Act (ARPA), be and the same hereby is approved.

Vote recorded on 11/16/2021 as follows:

Griffith: Yea Reynolds: Absent

Patterson-Howard : Yea

Resolution Adopted 2-0

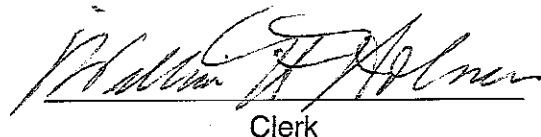
APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____


Clerk

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE CITY OF MOUNT VERNON THROUGH THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT AND UNITED WAY OF WESTCHESTER AND PUTNAM, INC. AND ALLOCATING AMERICAN RESCUE PLAN ACT (ARPA) FUNDS.

WHEREAS, by letter dated November 1, 2021, the Deputy Commissioner of the Department of Planning & Community Development has requested legislation authorizing the Mayor to enter into an agreement with the City of Mount Vernon through the Department of Planning & Community Development and United Way of Westchester and Putnam, Inc. for 1-year commencing December 1, 2021 to implement the Financial Navigators initiative to provide free remote-based financial triage and guide clients to a range of national and local programs, services and resources, in alignment with the model requirements as set by the Cities for Financial Empowerment; and

WHEREAS, the City of Mount Vernon was selected by the national nonprofit organization, the Cities for Financial Empowerment Fund (CFE Fund), to receive technical assistance and training to launch a Financial Navigators program. The Financial Navigators program is designed to help residents deal with the financial impact of the COVID-19 pandemic, providing remote assistance in navigating critical financial issues by connecting clients to social services and resources; and

WHEREAS, it is further requested to allocate ARPA Funds in the amount of Thirty-Five Thousand dollars (\$35,000.00) for the Financial Navigators initiative from ARPA funding Account Code A9900.001, COVID Federal Relief Funds under the United States Treasury Code: EC-2.3 - Mayor's Guaranteed Income Initiative; NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The Mayor is hereby authorized to enter into an agreement with the City of Mount Vernon through the Department of Planning & Community Development and United Way of Westchester and Putnam, Inc. for 1-year commencing December 1, 2021 to implement the Financial Navigators initiative to provide free remote-based financial triage and guide clients to a range of national and local programs, services and resources, in alignment with the model requirements as set by the Cities for Financial Empowerment.

Section 2. The aforesaid funds in the amount of Thirty-Five Thousand dollars (\$35,000.00) for the Financial Navigators Program initiative are to be accounted for from the ARPA funding Account Code A9900.001, COVID Federal Relief Funds under the United States Treasury Code: EC-2.3 - Mayor's Guaranteed Income Initiative.

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

[Signature]
Councilperson

THIS ORDINANCE ADOPTED BY CITY COUNCIL

[Signature]
President

ATTEST:
[Signature]
City Clerk

APPROVED
Dept. _____

APPROVED
NOV 11 2021
Date
[Signature]
Mayor

Vote Was Taken As Follows: 11/10/2021
Duarte: Yea Thompson: Yea
Farquharson: Yea Copeland: Yea
Griffith: Yea Ordinance Adopted

3

RESOLVED, that an ordinance adopted by the City Council on November 10, 2021 and signed by the Mayor on November 10, 2021, in support of the City of Mount Vernon's Guaranteed Income Pilot Program authorizing the Mayor to execute a Memorandum of Understanding and authorizing the allocation of \$1.2 million in American Rescue Plan Act (ARPA) funds through the Department of Planning & Community Development, be and the same hereby is approved.

APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____


Clerk

Vote recorded on 11/16/2021 as follows:
Griffith: Yea Reynolds: Absent
Patterson-Howard : Yea
Resolution Adopted 2-0

3

AN ORDINANCE IN SUPPORT OF THE CITY OF MOUNT VERNON'S GUARANTEED INCOME PILOT PROGRAM, AUTHORIZING THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING THE ALLOCATION OF \$1.2 MILLION IN AMERICAN RESCUE PLAN ACT (ARPA) FUNDS THROUGH THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT.

WHEREAS, by letter dated November 9, 2021, the Deputy Commissioner of the Department of Planning & Community Development has requested that the City of Mount Vernon support a pilot program through the Mayors for Guaranteed Income coalition to provide direct cash payments for one year to approximately 130 low-to-moderate income individuals and or families using CDBG annual income limits; and

WHEREAS, prior to the COVID-19 pandemic, nearly 45 million Americans, or 12% of the U.S. Population were living in poverty, including about 7 million employed people who did not have resources to cover even the most necessities despite their employment; and

WHEREAS, many residents of the City of Mount Vernon struggled to support themselves and their families, and the economic shock of the pandemic has left them more vulnerable than ever; and

WHEREAS, 46% of American households have experienced serious financial trouble during the pandemic, including running out of savings, trouble affording food, paying utility bills, and paying their rent or mortgage; and

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and

WHEREAS, providing an income floor through which no American family could fall will benefit individuals and communities both now and in the future; and therefore, the City of Mount Vernon will launch a Guaranteed Income Pilot Program that offers approximately 130 low-to-moderate income individuals and/or families \$500 dollars per month for a year; and

WHEREAS, a guaranteed income would empower recipients to address their most urgent day to day needs and provide a cushion for unpredictable expenses; and

WHEREAS, ARPA funds in the amount of \$1.2 million will be allocated to launch the Guaranteed Income Pilot Program; NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1. The City of Mount Vernon supports a pilot program through the Mayors for Guaranteed Income coalition to provide direct cash payments for one year to approximately 130 low-to-moderate income individuals and or families using CDBG annual income limits.

NOV 10 2021

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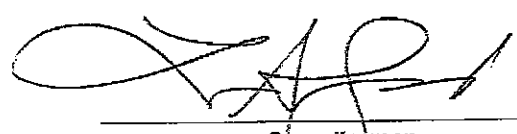
Section 2. It is hereby approved the allocation of \$1.2 million in ARPA funds to fund the Guaranteed Income Pilot Program are available from ARPA funding Account Code A9900.001, COVID Federal Relief Funds under the U.S. Treasury Code: EC-2.3-Mayor's Guaranteed Income Initiative.

Section 3. The Mayor is hereby authorized to enter into a Memorandum of Understanding with the Mayors for Guaranteed Income Coalition, Neighborhood Trust Financial Partners, and with the United Way of Westchester and Putnam for one-year effective December 1, 2021.

Section 4. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.

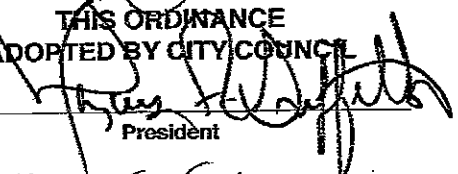
APPROVED AS TO FORM


Assistant Corporation Counsel



Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL

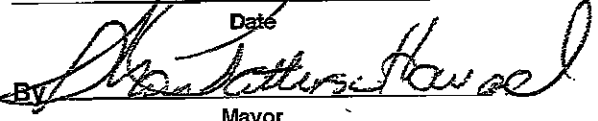

President

ATTEST:


City Clerk

APPROVED
NOV 11 2021

Date


BY
Mayor

APPROVED

Dept. _____

Vote Was Taken As Follows: 11/10/2021

Duarte: Yea Thompson: Yea

Fairquharson: Yea Copeland: Yea

Griffith: Yea Ordinance Adopted

5

2

4

Handwritten initials

RESOLVED, that an ordinance adopted by the City Council on November 10, 2021 and signed by the Mayor on November 10, 2021, authorizing permission to hire an additional Grants and Partnerships Compliance Officer for a ~~four~~ ^{FIVE}-year term, be and the same hereby is approved.

Handwritten notes: 11/16/21, WPA to A, MPA

APPROVED AS TO FORM

[Signature]
Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____

[Signature]
Clerk

Vote recorded on 11/16/2021 as follows:

Griffith: Yea Reynolds: Absent

Patterson-Howard : Yea

Resolution Adopted 2-0

NOV 10 2021

6

AN ORDINANCE AUTHORIZING PERMISSION TO HIRE AN ADDITIONAL GRANTS AND PARTNERSHIPS COMPLIANCE OFFICER FOR A FOUR-YEAR TERM.

FIVE 11/10/2021

WHEREAS, by letter dated November 1, 2021, the Deputy Commissioner of the Department of Planning & Community Development has requested permission to hire an additional position of Grants and Partnerships Compliance Officer for a term of four years to serve as the primary point person for the American Rescue Plan Act of 2021 (ARPA) and to ensure compliance with federal requirements per the United States Department of Treasury; and

FIVE 11/10/2021

WHEREAS, on March 11, 2021, the United States Congress passed the American Rescue Plan Act of 2021 (ARPA), which provides fiscal relief funds to State and Local Governments, and other program areas aimed at mitigating the continuing effects of the COVID-19 Pandemic; and

WHEREAS, ARPA is intended to provide support to local governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses; and

WHEREAS, ARPA includes State and Local Fiscal Recovery Funds to support urgent COVID-19 response efforts to decrease the spread of the virus; to replace lost public sector revenue; strengthen support for vital public services; support immediate economic stabilization for households and businesses; and address systemic public health and economic challenges that have contributed to unequal impacts of the pandemic on certain populations; and

WHEREAS, the United States Department of Treasury has adopted the interim final rule as guidance regarding the use of ARPA Funds; and

WHEREAS, the City of Mount Vernon has been allocated forty-one million one hundred eight thousand and six hundred fifty-seven dollars (41,108,657.00) from the United States Department of Treasury for the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund established under the American Rescue Plan Act; NOW, THEREFORE,

The City of Mount Vernon, in City Council convened, does hereby ordain and enact:

Section 1: The Department of Planning and Community Development is hereby authorized to hire an additional position of Grants and Partnerships Compliance Officer to serve as the primary point person for the American Rescue Plan Act of 2021 (ARPA) and to ensure compliance with federal requirements per the United States Department of Treasury.

6

(1)

6

Section 2. the allocation of ARPA funds in the amount of \$70,417.24 including fringe benefits for the position of Grants and Partnerships Compliance Officer are available from ARPA funding Account Code A9900.001, COVID Federal Relief Funds under the United States Treasury Code: EC-7.1 - Administrative. The incumbent would serve for a ~~four~~ (4) year term through December 2026 in agreement with the terms of the ARPA funding effective December 1, 2021.

Five year (5) LAC 11/10/2021

Section 3. This ordinance shall take effect upon its approval by the Board of Estimate and Contract.

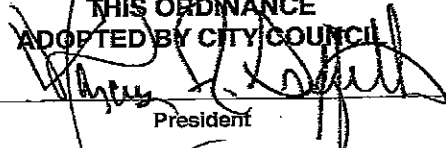
APPROVED AS TO FORM


Assistant Corporation Counsel



Councilperson

THIS ORDINANCE
ADOPTED BY CITY COUNCIL



President

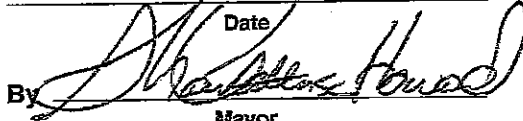
ATTEST:



City Clerk

APPROVED
NOV 11 2021

Date



Mayor

APPROVED

Dept. _____

Vote Was Taken As Follows: 11/10/2021

Duarte: Yea Thompson: Yea

Farquharson: Nay Copeland: Yea

Griffith: Yea Ordinance Adopted

6

6

RESOLVED, that Resolution No. 26 adopted by the Board of Estimate and Contract on October 19, 2021, authorizing the Corporation Counsel to retain Ms. Brenda Gears is hereby amended as follows:

WHEREAS, by letter dated October 8, 2021, the Corporation Counsel has recommended that this Board retain Ms. Brenda Gears to train a new employee on preparing the City Council and Board of Estimate and Contract agendas and to also assist the Law Department with its critical need to reduce the document production backlog between the Department of Public Works and the Law Department; NOW, THEREFORE, be it

RESOLVED, that Ms. Brenda Gears will be paid \$40.00 [\$35.00] per hour and the initial term of this consultancy agreement will be up to one year from the date of signing; be it further

RESOLVED, that the funds for the aforesaid are available in the newly established Temporary Help Line in Budget Code A1420.101 and shall not exceed \$10,000.00; and be it further

RESOLVED, that this resolution shall take effect immediately, and be it further

RESOLVED, that this resolution shall act to amend Resolution No. 26, adopted October 19, 2021.

New Matter Underlined
Deleted Matter in Brackets []

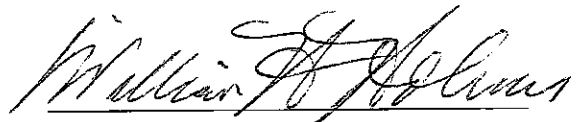
APPROVED AS TO FORM


Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____


Clerk

Vote recorded on 11/16/2021 as follows:
Griffith: Yea Reynolds: Absent
Patterson-Howard : Yea
Resolution Adopted 2-0

6

RESOLVED, that Resolution No. 4 adopted by this Board of Estimate and Contract on May 24, 2021, fixing the salary of Legal Stenographer (Secretary 1), is hereby amended to add the position of Paralegal within the Law Department as follows:

LAW DEPARTMENT	
Delete	
Legal Stenographer (Secretary 1)	76,074.36
Add	
Paralegal	
Grade 10	76,074.36

RESOLVED, that this resolution shall take effect immediately.

APPROVED AS TO FORM


 Assistant Corporation Counsel

ADOPTED BY
BOARD OF ESTIMATE
AND CONTRACT

APPROVED

Dept. _____


 Clerk

Vote recorded on 11/16/2021 as follows:
 Griffith: Yea Reynolds: Absent
 Patterson-Howard : Yea
 Resolution Adopted 2-0

6